



THE SCHOOL  
OF EDUCATION

# *Application for Admission*

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**Graduate Division**





Office of Graduate Admissions  
Queens Campus  
8000 Utopia Parkway  
Sullivan Hall, SB9  
Queens, NY 11439  
graded@stjohns.edu

Staten Island Campus  
300 Howard Avenue  
Kelleher Center  
Staten Island, NY 10301  
gradedstatenisland@stjohns.edu

Graduate Division  
The School of Education

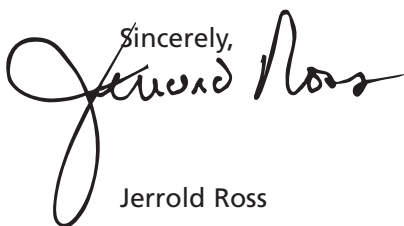
Dear Applicant:

We are delighted to learn of your interest in the Graduate Division of The School of Education at St. John's University. Enclosed please find the information that you requested.

The School of Education at St. John's University is designed to prepare you to meet the challenges of education. We offer carefully designed programs and opportunities to prepare you for teaching at all levels and in many content areas as well as programs in counseling, administration, supervision and leadership roles in schools and other educational organizations. We provide a nurturing environment so that you can pursue both personal enhancement and professional advancement in your career.

Enclosed you will find all the pertinent materials needed for your application. Please follow the enclosed instructions carefully. This will ensure that your application is given a complete and thorough evaluation. If you should require further assistance or information, please contact Kelly K. Ronayne, Assistant Dean at the Office of Graduate Admissions for The School of Education, at (718) 990-2304 or at [graded@stjohns.edu](mailto:graded@stjohns.edu). While applications for courses offered at the Manhattan campus and Oakdale are processed through the Queens Office of Graduate Admissions, you should contact the Manhattan Coordinator at (212) 577-5122 or [gradedmanhattan@stjohns.edu](mailto:gradedmanhattan@stjohns.edu) for information about programs in Manhattan and Linda Faucetta at (631) 218-7775 or [faucettl@stjohns.edu](mailto:faucettl@stjohns.edu) for information about the courses in Oakdale. Staten Island applicants should contact Steven S. Kuntz, Associate Dean, at (718) 390-4506 or at [kuntzs@stjohns.edu](mailto:kuntzs@stjohns.edu).

We look forward to receiving your application and hope that the Graduate Division of The School of Education will play a significant role in helping you achieve your goals as a critical thinker and a career-minded individual.

Sincerely,  
  
Jerrold Ross  
Dean



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 gradedstateniland@stjohns.edu

## Requirements for Graduate Applicants

- Fill out the application in its entirety. Be sure to sign the application form.
- Personal Statement** – Please submit on the enclosed form or on a separate sheet of paper a typewritten personal statement describing your purpose in pursuing a graduate degree. Mention any matters you deem relevant to your ability to pursue a successful graduate education.
- Enclose with the application a nonrefundable application fee of \$70 made payable to St. John's University.
- Recommendations** – Letters of Recommendation are needed only for the following programs:
  1. Counseling
  2. Professional Diploma
  3. Doctoral Degrees
 Please submit two letters of recommendation with your application.
- Graduate Assistantships/Doctoral Fellowships** – Complete the enclosed form if you are considering full-time status and wish to be considered for an assistantship or fellowship.
- Mail the completed application forms, personal statement, letters of recommendation, assistantship/fellowship form (if necessary) and application fee payment in the envelope provided to the following address:  
**St. John's University**  
**Graduate Division of The School of Education**  
**Office of Graduate Admissions**

<b>Queens Campus</b> <b>8000 Utopia Parkway</b> <b>Sullivan Hall, SB9</b> <b>Queens, NY 11439</b>	<b>Staten Island Campus</b> <b>300 Howard Avenue</b> <b>Kelleher Center</b> <b>Staten Island, NY 10301</b>
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- Arrange for official transcripts from all colleges/universities you have attended to be forwarded to the address above.
- Catholic Scholarship** – St. John's University awards two tuition-free scholarships for the master's degree to graduates of Catholic colleges or universities who have expressed a determination to enter the teaching profession and who have completed an undergraduate major or minor in education.  
 Procedures – Submit:
  1. The application for the Catholic Scholarship filled out in its entirety
  2. Transcripts of all undergraduate work
  3. Your resumé
  4. Two letters of reference
 Please note: the letters should support your service to your college, community and activities.  
 Deadline – April 1 of each year. Students will be notified by April 15.
- GRE Examinations** (required for Ed.D. and Ph.D. degrees only) – Have official examination scores forwarded directly from the Educational Testing Service (ETS) to St. John's University (code 2799 for Queens campus; code 2845 for Staten Island campus). A photocopy may be submitted with your application for preliminary review.
- MAT Examinations** (Required for Ph.D. in Literacy only). Have official examination scores forwarded directly to St. John's University (2799) for Queens campus. A photocopy may be submitted with your application for preliminary review.
- Completed applications for counseling programs are due:
  - April 1 for the summer and fall semesters
  - November 1 for the spring semester
- Resume required for Ph.D. in Literacy.
- The deadline for doctoral programs is April 15.
- Retain copies of all admission correspondence for your records – applications and all credentials and other materials submitted in support thereof become the property of St. John's University and will not be returned. Include your social security number on any information submitted in connection with your application.



Office of Graduate Admissions  
**Queens Campus**  
8000 Utopia Parkway  
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Queens, NY 11439  
graded@stjohns.edu

**Application Checklist  
(International)**

**Staten Island Campus**  
300 Howard Avenue  
Kelleher Center  
Staten Island, NY 10301  
gradedstatenisland@stjohns.edu

Any questions related to Immigration or Visa status – e-mail: mcgowank@stjohns.edu

Any questions related to program – e-mail: graded@stjohns.edu (for the Queens campus)

gradedstatenisland@stjohns.edu (for the Staten Island campus)

### **Additional Requirements for International Students**

All international students must follow the requirements for graduate applicants outlined at the beginning of the application. In addition, international students must also note the following:

- Application Deadline** – All students living outside of the United States who require a student visa must provide completed applications (including all supporting materials) by June 1 for the fall semester and November 1 for the spring semester. However, applicants must first adhere to any specific deadlines for their intended program of study as noted in the graduate bulletin provided.
- TOEFL Examinations** – Applicants whose native language is not English and who have not attended a postsecondary institution in which English is the language of instruction must take the Test of English as a Foreign Language (TOEFL) and have official results sent directly to St. John's University (code 2799 for Queens campus; code 2845 for Staten Island campus). You may enclose a photocopy of these results with your application for a preliminary review. For applications and information regarding this test, contact TOEFL/TSE Services, Educational Testing Service, Box 6151, Princeton, NJ 08541-6151; telephone (609) 771-7100.
- English as a Second Language** – All international applicants must take a University-sponsored English placement examination prior to the start of their academic studies at St. John's. Students requiring additional English language support are considered for the University's full-time Intensive English Program (IEP) or part-time English as a Second Language (ESL) classes. Information regarding this test is given at the International Student Orientation Day prior to the start of each semester.
- Foreign Academic Records** – Undergraduate transcripts/marksheets for all years of study, including degree conferral (diploma), are required. All records must be original or copies of the original certified by an official of the school issuing that record. All documents in languages other than English must be accompanied by official certified English translations.
- Student Visa/Status** – Students who need a Form I-20 to obtain an F-1 student visa should refer to the University brochure, "How to Get Your Form I-20," which is available in the International Student Services Office. Carefully follow the instructions and submit the following documents with your admission materials:
  1. Application for a Form I-20
  2. Sponsor's Affidavit(s) of Support
  3. Proof of Income and Bank Statement

Students who need a Form IAP-66 to obtain a J-1 exchange visa should contact the International Student Services Office directly for the packet, "How to Get Your Form IAP-66" and submit the documentation noted above.

If you need help or have questions regarding your student visa, contact the International Student Services Office, phone: (718) 990-6083, fax: (718) 990-2070, e-mail: mcgowank@stjohns.edu.



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**Applying for**

- Fall                      Year \_\_\_\_\_                       NPSL Program
- Spring                       Queens campus                       Distance Learning                       Courses Offered at Oakdale
- Summer                       Staten Island campus                       Courses Offered at Manhattan
- Please check here if you have applied or are expecting any grants or scholarships through the Department of Education.
- If your background is not in Education, but you are seeking to enter teaching through our accelerated program, please check here.
- Please check here if you are interested in housing.

**Personal Information**  
 (Please print or type.)

Name \_\_\_\_\_  
Last (Family)                      First (Given)                      Middle Initial

Social Security #    -   -

If previous educational records are in another name, please indicate below:  
 (Please provide legal documentation of name change.)

Name \_\_\_\_\_  
Last (Family)                      First (Given)                      Middle Initial

Local Address \_\_\_\_\_ **Until** \_\_\_\_\_  
Number and Street                      Apt. #

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Tel ( \_\_\_\_\_ ) \_\_\_\_\_                      Work ( \_\_\_\_\_ ) \_\_\_\_\_  
Area Code                      Area Code

Fax ( \_\_\_\_\_ ) \_\_\_\_\_                      Cell ( \_\_\_\_\_ ) \_\_\_\_\_  
Area Code                      Area Code

Permanent Address \_\_\_\_\_  
Number and Street                      Apt. #

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

E-mail \_\_\_\_\_

Tel (Home) ( \_\_\_\_\_ ) \_\_\_\_\_                      (Business) ( \_\_\_\_\_ ) \_\_\_\_\_  
Area Code                      Area Code

- Citizenship:                       U.S. Citizen                       Non-Citizen
- U.S. Permanent Resident, Alien Registration # \_\_\_\_\_
- Visa Type/Non-Immigrant Status \_\_\_\_\_
- Year and Month Entered the U.S. \_\_\_\_\_
- Country of Citizenship \_\_\_\_\_

Are you planning to enter the U.S. on an F-1 visa in order to study at St. John's University?  
 Yes                       No

If you are an accepted student who has entered the U.S. on a B-1, B-2 or F-2 visa, or on an undocumented status, St. John's University cannot allow you to register for class until your visa status is changed to F-1 (International students with permission to enter the U.S. for academic purposes only.)

**Assistantships/Fellowships**

If you wish to be considered for a Catholic Scholarship, Graduate Assistantship or Doctoral Fellowship, a form is provided in the application packet.

**Educational Background**

Have you ever applied to or enrolled at St. John’s University before?  Yes  No  
If “Yes,” please fill in dates and degree program:

	Applied	Enrolled
Undergraduate _____		
Graduate _____		

Please list in chronological order ALL colleges and universities attended, including professional schools.

Institution/Location	Degree	Months and Years of Attendance	
		From	To
_____			
_____		From	To
_____		From	To

\*If you attend or attended St. John’s University and would like for us to obtain your official transcripts on your behalf, please sign here. \_\_\_\_\_

Institution/Location	Degree Received or Expected	Date
_____		
_____		
_____		

If you have received fellowships, scholarships or other academic honors please indicate and give dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Degree and Program for Which You Are Applying**

- Status:  I am a career change applicant. I have no initial certification.  
 I have initial certification in \_\_\_\_\_ and wish to obtain professional certification in the SAME field.  
 I am certified in \_\_\_\_\_ and wish to be certified in \_\_\_\_\_.

**Graduate Division—The School of Education — Queens campus**

**Master’s Degree Programs (M.S.Ed.)**

- \_\_\_ Adolescent Education
  - Biology 7-12       Social Studies 7-12
  - English 7-12       Spanish 7-12
  - Mathematics 7-12
- \_\_\_ Childhood Education (1-6)
- \_\_\_ Early Childhood Education (B-2)
- \_\_\_ Mental Health Counseling
- \_\_\_ School Building Leader
- \_\_\_ School Counselor
- \_\_\_ School Counselor with Bilingual Extension
- \_\_\_ Teaching Children with Disabilities in Childhood Education
- \_\_\_ Teaching English to Speakers of Other Languages (T.E.S.O.L.) K-12
- \_\_\_ Teaching Literacy B-6\*
- \_\_\_ Teaching Literacy 5-12\*
- \_\_\_ Teaching Literacy B-12\*

**Degree and Program  
for Which You Are  
Applying**  
Continued

**Career Change Programs**

- \_\_\_ Adolescent Education
  - Biology 7-12
  - English 7-12
  - Mathematics 7-12
  - Social Studies 7-12
  - Spanish 7-12
- \_\_\_ Childhood and Childhood Special Education (internship)
- \_\_\_ Childhood Education (1-6)
- \_\_\_ Childhood 1-6 and Teaching English to Speakers of Other Languages (T.E.S.O.L.) K-12
- \_\_\_ Early Childhood Education (B-2)
- \_\_\_ Literacy (Ph.D.)

**Extension/Certificate Programs**

- \_\_\_ Bilingual/Multicultural Education Extension Certification
- \_\_\_ Gifted and Talented Education

**Advanced Certificate Programs (Adv. Cert.)**

- \_\_\_ Instructional Leadership
- \_\_\_ School Counselor
- \_\_\_ School Counselor with Bilingual Extension
- \_\_\_ School Building Leader/School District Leader (Adv. Cert.)
- \_\_\_ School District Leader

**Doctoral Degree Programs**

- \_\_\_ Educational Administration and Supervision (Ed.D.)
- \_\_\_ Instructional Leadership (Ed.D.)
  - Area of Interest:
    - Curriculum and Instruction
    - Reading
    - Technology
    - Learning Styles
- \_\_\_ Literacy (Ph.D.)

**Graduate Division—The School of Education — Staten Island Campus**

**Master Degree Programs (M.S.Ed.)**

- \_\_\_ Childhood Education (1-6)
- \_\_\_ Mental Health Counseling
- \_\_\_ School Building Leader
- \_\_\_ School Counselor
- \_\_\_ Teaching Literacy B-6\*
- \_\_\_ Teaching Literacy 5-12\*
- \_\_\_ Teaching Literacy B-12\*

**Advanced Certificate Programs (Adv. Cert.)**

- \_\_\_ School Building Leader/School District Leader (Adv. Cert.)

**Career Change Programs (M.S.Ed.)**

- \_\_\_ Childhood Education (1-6)
- \_\_\_ Childhood and Childhood Special Education

**Graduate Division—The School of Education — Courses offered at Manhattan Campus**

- \_\_\_ Adolescent Education
  - Biology 7-12
  - English 7-12
  - Mathematics 7-12
  - Social Studies 7-12
  - Spanish 7-12
- \_\_\_ Childhood Education (1-6)
- \_\_\_ Childhood and Childhood Special Education
- \_\_\_ School Building Leader

**Graduate Division—The School of Education —  
Courses offered at Oakdale location**

- Career change: Adolescent Education
  - Biology 7-12
  - English 7-12
  - Mathematics 7-12
  - Social Studies 7-12
  - Spanish 7-12
- Bilingual Education Extension Certification
- Career change: Childhood 1-6 and Teaching English to Speakers of Other Languages (T.E.S.O.L.) K-12
- Childhood and Childhood Special Education Internship
- Childhood Education (1-6)
- Career change: Early Childhood Education (B-2)
- Educational Administration and Supervision (Doctoral)
- Gifted and Talented Education
- School Building Leader (Master's)
- School Building Leader/School District Leader – Dual Certification
- School District Leader (Adv. Cert.)
- Teaching Children with Disabilities in Childhood Education
- Teaching English to Speakers of Other Languages (T.E.S.O.L.) K-12
- Teaching Literacy B-6\*
- Teaching Literacy 5-12\*

**Graduate Division—The School of Education — Distance Learning**

**Master Degree Programs (M.S.Ed.)**

- School Building Leader
- Teaching Children with Disabilities in Childhood Education

**Advanced Certificate Program (Adv. Cert.)**

- School District Leader

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\* To be considered for this program, you must possess initial certification:  
Bachelor's degree in education with appropriate certification or license

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"I, the undersigned, hereby apply for admission to St. John's University. If accepted, I agree to abide by the rules and regulations of the University, including those set forth in the University bulletins. All information contained herein is, to the best of my knowledge, true and complete. I understand that I am subject to rejection or expulsion should any statement be omitted or falsified."

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Consistent with the University's mission as a Catholic, Vincentian and Metropolitan institution of higher education, the University abides by all applicable federal, state and local laws which prohibit discrimination on the basis of race, color, national or ethnic origin, religion, age, sex (including sexual harassment), sexual orientation, marital status, handicap or disability in admitting students to its programs or in administering its educational policies, scholarships and loan programs, athletics and other institutionally administered programs or activities generally made available to students at the University. In accordance with these laws, the University also prohibits retaliation against anyone who has complained about discrimination or otherwise exercised rights guaranteed under these laws. In addition, the University continually strives to fulfill its educational goals by maintaining a fair, humane, responsible and nondiscriminatory environment for all students and employees. All University policies, practices and procedures are administered in a manner which preserves its rights and identity as a Catholic and Vincentian institution of higher education.



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How did you hear about St. John's The School of Education?

- Publication: American Educator, Catholic Answer, Department of Education, Early Childhood Today, Education Update, Newsday, New Teacher, New York Teacher, The New York Times, Reading Teacher, Teacher Magazine, Teaching K-8, The Instructor, The Chronicle Mailing
Web: classesusa.com, collegeusa.com, fastweb.com, gradschools.com, graduateguide.com, monster.com, petersons.com, stjohs.edu, Today's Catholic Teacher (peterli.com)
Other: Open House, Referral, \_\_\_\_\_

Professional Certification

- Do you presently possess New York State Initial Teaching Certification? Yes No \*Certificate No. \_\_\_\_\_
Do you presently possess New York State Transitional Teaching Certification? Yes No \*Certificate No. \_\_\_\_\_
Do you presently possess New York State Professional Teaching Certification? Yes No \*Certificate No. \_\_\_\_\_
Do you presently possess New York State Provisional Teaching Certification? Yes No \*Certificate No. \_\_\_\_\_
Do you presently possess New York State Permanent Teaching Certification? Yes No \*Certificate No. \_\_\_\_\_
\* Please submit a copy of your Certification.
Field of your Certification \_\_\_\_\_
Do you have a New York City teacher's license? Yes No
Field and type of License \_\_\_\_\_
License No. \_\_\_\_\_ Year Obtained \_\_\_\_\_

Please list below all courses in which you are currently enrolled.
Table with 3 columns: Institution, Course Title, Credit Hours

**Employment History**

List present position first.

Employer	Position	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Assistantships/Fellowships**

If you have received fellowships, scholarships or other academic honors, please indicate and give dates:

Fellowships, Scholarships or Honors	Dates
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

If you wish to be considered for a graduate award, check the appropriate box or boxes:

- Fellowship \_\_\_\_\_
- Assistantship \_\_\_\_\_
- Other (Specify) \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Consistent with the University's mission as a Catholic, Vincentian and Metropolitan institution of higher education, the University abides by all applicable federal, state and local laws which prohibit discrimination on the basis of race, color, national or ethnic origin, religion, age, sex (including sexual harassment), sexual orientation, marital status, handicap or disability in admitting students to its programs or in administering its educational policies, scholarships and loan programs, athletics and other institutionally administered programs or activities generally made available to students at the University. In accordance with these laws, the University also prohibits retaliation against anyone who has complained about discrimination or otherwise exercised rights guaranteed under these laws. In addition, the University continually strives to fulfill its educational goals by maintaining a fair, humane, responsible and nondiscriminatory environment for all students and employees. All University policies, practices and procedures are administered in a manner which preserves its rights and identity as a Catholic and Vincentian institution of higher education.



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 graded@stjohns.edu

**Recommendation Form**  
 (Only for Professional Diplomas,  
 Doctoral Programs and Counseling Programs)

**Staten Island Campus**  
 300 Howard Avenue  
 Kelleher Center  
 Staten Island, NY 10301  
 gradedstateniland@stjohns.edu

**To the Applicant**  
 (Please print or type)

Applicant's Name \_\_\_\_\_  
Last (Family) First (Given) Middle Initial

Applicant's Social Security #    -   -

Applicant's Address \_\_\_\_\_  
Number and Street Apt. #  
 \_\_\_\_\_  
City State Zip

E-mail \_\_\_\_\_

Home Phone ( Area Code ) \_\_\_\_\_ Business Phone ( Area Code ) \_\_\_\_\_

- I hereby waive my right of access to this recommendation. \_\_\_\_\_  
Signature Date
- I do not waive my right of access to this recommendation. \_\_\_\_\_  
Signature Date

**To the Recommender**

Recommender \_\_\_\_\_

Title \_\_\_\_\_

Recommender's Address \_\_\_\_\_  
Number and Street Apt. #  
 \_\_\_\_\_  
City State Zip

E-mail \_\_\_\_\_

Home Phone ( Area Code ) \_\_\_\_\_ Business Phone ( Area Code ) \_\_\_\_\_

How long have you known the applicant?  Less than 1 yr.  1-2 yrs.  2-3 yrs.  3-5 yrs.  More than 5 yrs.

What is the nature of your relationship with the applicant? \_\_\_\_\_

**Applicant Rating**

Please rate the applicant on the following scales.

	Below average (Low 50%)	Satisfactory (Top 50%)	Good (Top 25%)	Excellent (Top 10%)	Exceptional (Top 2%)	Not Applicable
Integrity	_____	_____	_____	_____	_____	_____
Academic Ability	_____	_____	_____	_____	_____	_____
Judgment, Maturity	_____	_____	_____	_____	_____	_____
Initiative, Motivation	_____	_____	_____	_____	_____	_____
Thoroughness, Perseverance	_____	_____	_____	_____	_____	_____
Communications: Oral skills	_____	_____	_____	_____	_____	_____
Communications: Written skills	_____	_____	_____	_____	_____	_____

**Overall Evaluation**

What is your overall evaluation of this applicant? (Please check appropriate designation.)

- Below average (Low 50%)**    
  **Satisfactory (Top 50%)**    
  **Good (Top 25%)**    
  **Excellent (Top 10%)**    
  **Exceptional (Top 2%)**

**Please type or write your recommendation on this page or on a separate sheet.**

Please give your candid evaluation of this applicant. Please include your observations bearing upon character, academic ability and potential for success in graduate studies, research and problem-solving.

---

**Signature**

\_\_\_\_\_  
Recommender's Signature

\_\_\_\_\_  
Date

---

**Instructions for Returning Recommendation**

Please place this recommendation in an envelope, seal and sign across the seal. Return it to the applicant as soon as possible. The applicant will submit the sealed envelope containing your recommendation as part of the admission application. Thank you for your assistance.



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**Recommendation Form**  
 (Only for Professional Diplomas,  
 Doctoral Programs and Counseling Programs)

**Staten Island Campus**  
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 gradedstatenistland@stjohns.edu

**To the Applicant**  
 (Please print or type)

Applicant's Name \_\_\_\_\_  
Last (Family) First (Given) Middle Initial

Applicant's Social Security #    -   -

Applicant's Address \_\_\_\_\_  
Number and Street Apt. #  
 \_\_\_\_\_  
City State Zip

E-mail \_\_\_\_\_

Tel (Home) ( Area Code ) \_\_\_\_\_ (Business) ( Area Code ) \_\_\_\_\_

I hereby waive my right of access to this recommendation. \_\_\_\_\_  
Signature Date

I do not waive my right of access to this recommendation. \_\_\_\_\_  
Signature Date

**To the Recommender**

Recommender \_\_\_\_\_

Title \_\_\_\_\_

Recommender's Address \_\_\_\_\_  
Number and Street Apt. #  
 \_\_\_\_\_  
City State Zip

E-mail \_\_\_\_\_

Tel (Home) ( Area Code ) \_\_\_\_\_ (Business) ( Area Code ) \_\_\_\_\_

How long have you known the applicant?  Less than 1 yr.  1-2 yrs.  2-3 yrs.  3-5 yrs.  More than 5 yrs.

What is the nature of your relationship with the applicant? \_\_\_\_\_

**Applicant Rating**

Please rate the applicant on the following scales.

	Below average (Low 50%)	Satisfactory (Top 50%)	Good (Top 25%)	Excellent (Top 10%)	Exceptional (Top 2%)	Not Applicable
Integrity	_____	_____	_____	_____	_____	_____
Academic Ability	_____	_____	_____	_____	_____	_____
Judgment, Maturity	_____	_____	_____	_____	_____	_____
Initiative, Motivation	_____	_____	_____	_____	_____	_____
Thoroughness, Perseverance	_____	_____	_____	_____	_____	_____
Communications: Oral skills	_____	_____	_____	_____	_____	_____
Communications: Written skills	_____	_____	_____	_____	_____	_____

**Overall Evaluation**

What is your overall evaluation of this applicant? (Please check appropriate designation.)

**Below average (Low 50%)**    
  **Satisfactory (Top 50%)**    
  **Good (Top 25%)**    
  **Excellent (Top 10%)**    
  **Exceptional (Top 2%)**

**Please type or write your recommendation on this page or on a separate sheet.**

Please give your candid evaluation of this applicant. Please include your observations bearing upon character, academic ability and potential for success in graduate studies, research and problem-solving.

---

**Signature**

\_\_\_\_\_  
Recommender's Signature

\_\_\_\_\_  
Date

---

**Instructions for Returning Recommendation**

Please place this recommendation in an envelope, seal and sign across the seal. Return it to the applicant as soon as possible. The applicant will submit the sealed envelope containing your recommendation as part of the admission application. Thank you for your assistance.



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Staten Island, NY 10301
gradedstatenisland@stjohns.edu

Type of Assistance [ ] Graduate Assistantship [ ] Doctoral Fellowship
Proposed Major \_\_\_\_\_ Department \_\_\_\_\_

Applying for [ ] Fall [ ] Spring [ ] Summer \_\_\_\_\_ Year

Personal Information (Please print or type) Name \_\_\_\_\_
Last (Family) First (Given) Middle Initial

This portion of the form must be completed. Applicant's Social Security # [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ][ ][ ]

Present Address \_\_\_\_\_
Number and Street Apt. #

City State Zip Country

E-mail (required) \_\_\_\_\_

Tel ( ) \_\_\_\_\_ Work ( ) \_\_\_\_\_
Area Code Area Code

Fax ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_
Area Code Area Code

CITIZENSHIP: [ ] U.S. Citizen
[ ] Non-Citizen

[ ] U.S. Permanent Resident, Alien Registration # \_\_\_\_\_

[ ] Visa Type/Non-Immigrant Status \_\_\_\_\_

Year and Month Entered the U.S. \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

Important note for international students: U.S. Law requires that you must hold F-1 or J-1 status in order to be eligible for Assistantship/Fellowship at St. John's University.

Name and location of College/University from which you graduated:

Name \_\_\_\_\_

Location \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Colleges Attended:

Name Dates of Attendance Major Major GPA Cum GPA Degree Received

\_\_\_\_\_

\_\_\_\_\_

Background Information

Please arrange for official GRE exam results to be sent to the Office of Graduate Admissions from the Educational Testing Service (ETS).

Date of Exam(s) \_\_\_\_\_

Have you been awarded an assistantship/fellowship previously? \_\_\_\_\_

When? \_\_\_\_\_ Where? \_\_\_\_\_ Type \_\_\_\_\_

List any other financial or scholarship assistance received \_\_\_\_\_

\_\_\_\_\_

Please Note: Graduate Assistants and Doctoral Fellows, by the terms of their contract with the University, are prohibited from any other employment.

**Background Information**

Extracurricular activities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In what department do you propose to conduct your graduate work? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any foreign language in which you are fluent. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please include any other information that might be useful in assessing your application. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please rank your level of competence with computers/technology.

- Excellent       Very Good       Good       Fair       Poor

List all programs with which you are familiar. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe any previous research experience:

Experience	Location	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Signature**

Applicant's Name (Please print or type) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

St. John's University abides by all applicable federal, state and local laws which prohibit discrimination on the basis of race, color, national or ethnic origin, religion, age, sex (including sexual harassment), sexual orientation, marital status, handicap or disability in admitting students to its programs or in administering its educational policies, scholarships and loan programs, athletics and other institutionally administered programs or activities generally made available to students at the University.

Please do not write below

**Chair's Recommendation**

\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Chair's Signature \_\_\_\_\_



**Educational Background**

Have you ever applied to or enrolled at St. John’s University before?

Yes  No

If “Yes,” please fill in dates and degree program:

Applied

Enrolled

Undergraduate \_\_\_\_\_

\_\_\_\_\_

Graduate \_\_\_\_\_

\_\_\_\_\_

Please list in chronological order ALL colleges and universities attended, including professional schools.

Name and Location of Institution	School Code	Months and Years of Attendance	
		From	To
_____	_____	From	To
_____	_____	From	To
_____	_____	From	To

Major	Degree Received or Expected	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you have received fellowships, scholarships or other academic honors please indicate and give dates: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Degree and Program for Which You Are Applying**

**Graduate Division—The School of Education — Queens Campus**

**Master Degree Programs (M.S.Ed.)**

- \_\_\_ Adolescent Education
  - Biology 7-12
  - English 7-12
  - Mathematics 7-12
  - Social Studies 7-12
  - Spanish 7-12
- \_\_\_ Childhood Education (1-6)
- \_\_\_ Early Childhood Education (B-2)
- \_\_\_ Mental Health Counseling
- \_\_\_ School Building Leader
- \_\_\_ School Counselor
- \_\_\_ School Counselor with Bilingual Extension
- \_\_\_ Teaching Children w/Disabilities in Childhood Education
- \_\_\_ Teaching English to Speakers of Other Languages (T.E.S.O.L.) K-12
- \_\_\_ Teaching Literacy B-6\*
- \_\_\_ Teaching Literacy 5-12\*
- \_\_\_ Teaching Literacy B-12\*

## Graduate Division — The School of Education — Staten Island Campus

### Master Degree Programs (M.S.Ed.)

- Childhood and Childhood Special Education
- Childhood Education (1-6)
- Mental Health Counseling
- School Building Leader
- School Counselor
- Teaching Literacy B-6\*
- Teaching Literacy 5-12\*
- Teaching Literacy B-12\*

## Graduate Division — The School of Education — Courses offered at Manhattan

- Adolescent Education
  - Biology 7-12
  - English 7-12
  - Mathematics 7-12
  - Social Studies 7-12
  - Spanish 7-12
- Childhood Education (1-6)
- Childhood and Childhood Special Education
- School Building Leader

## Graduate Division — The School of Education — Courses offered at Oakdale

- Career change: Adolescent Education
  - Biology 7-12
  - English 7-12
  - Mathematics 7-12
  - Social Studies 7-12
  - Spanish 7-12
- Career change: Early Childhood Education (B-2)
- Childhood Education (1-6)
- School Building Leader
- Teaching Children with Disabilities in Childhood Education
- Teaching English to Speakers of Other Languages (T.E.S.O.L.) K-12
- Teaching Literacy B-6\*
- Teaching Literacy 5-12\*

\* To be considered for this program, you must possess initial certification.

## Graduate Division — The School of Education — Distance Learning

### Distance Learning Master Degree Programs (M.S.Ed.)

- School Building Leader
- Teaching Children with Disabilities in Childhood Education





Office of Graduate Admissions
Queens Campus
8000 Utopia Parkway
Sullivan Hall, SB9
Queens, NY 11439
graded@stjohns.edu

Staten Island Campus
300 Howard Avenue
Kelleher Center
Staten Island, NY 10301
gradedstatenisland@stjohns.edu

Applying for

Form with checkboxes for Fall, Spring, Summer, Full-Time, Part-Time and a Year field.

Proposed Major

Blank line for entering the proposed major.

Personal Information

(Please print or type)

Name fields: Last (Family), First (Given), Middle Initial

Applicant's Social Security # field with digit boxes

Purpose / Direction

The Personal Statement provides you with an opportunity to discuss the talents, experiences and goals that qualify you for acceptance for graduate study at St. John's University. In preparing your statement, please realize that the Graduate Admissions Committee is seeking evidence of your qualifications and aptitude, as well as your ability to communicate clearly and professionally. You should incorporate the following in your statement:

- Your reason for pursuing graduate study at St. John's University
• Your personal background
• Your academic background
• Your work experience
• Your future plans
• Other information that may be of special interest and importance to the Graduate Admissions Committee

Instructions

The Personal Statement should be double-spaced and typewritten. You may use the reverse side of this form or attach a separate sheet. Please be sure to sign and date the bottom of your statement.

**Personal Statement  
should be typewritten  
and double-spaced  
on this page or on a  
separate sheet.**

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**Signature**

Applicant's name (please print or type)

Signature

Date



# St. John's University is Catholic, Vincentian, and Metropolitan.

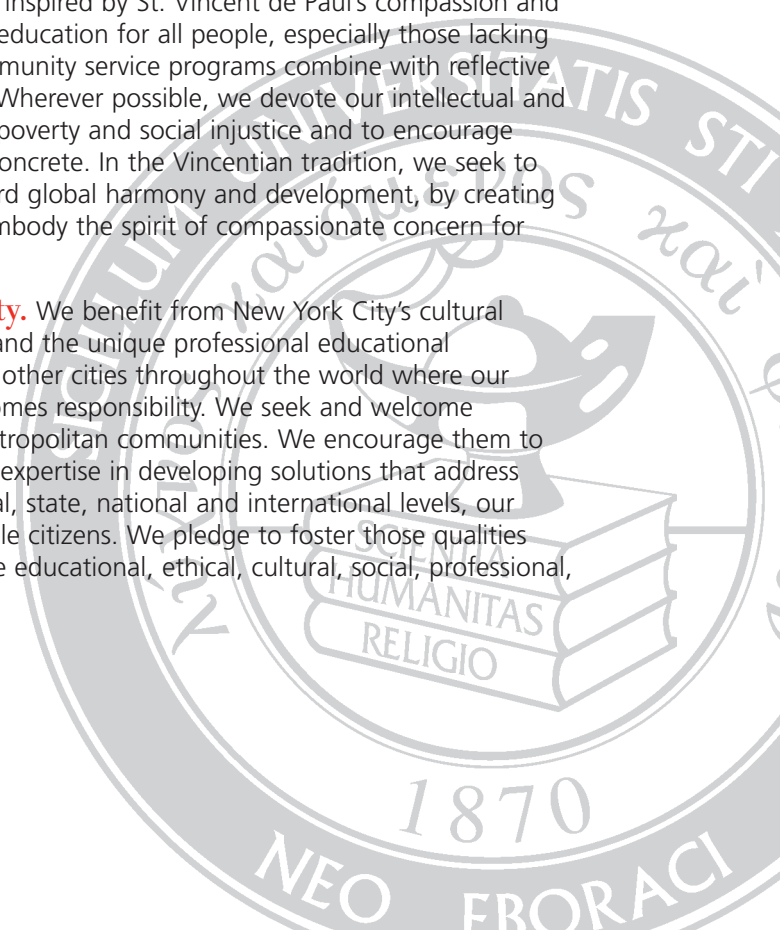
**As a university,** we commit ourselves to academic excellence and the pursuit of wisdom which flows from free inquiry, religious values, and human experience. We strive to preserve and enhance an atmosphere in which scholarly research, imaginative methodology, global awareness, and an enthusiastic quest for truth serve as the basis of a vital teaching-learning process and the development of lifelong learning. Our core curriculum in the liberal arts and sciences aims to enrich lives as well as professions and serves to unify the undergraduate experience. Graduate and professional schools express our commitment to research, rigorous standards, and innovative application of knowledge. We aim not only to be excellent professionals with an ability to analyze and articulate clearly what is, but also to develop the ethical and aesthetic values to imagine and help realize what might be.

**St. John's is a Catholic university,** founded in 1870 in response to an invitation of the first Bishop of Brooklyn, John Loughlin, to provide the youth of the city with an intellectual and moral education. We embrace the Judeo-Christian ideals of respect for the rights and dignity of every person and each individual's responsibility for the world in which we live. We commit ourselves to create a climate patterned on the life and teaching of Jesus Christ as embodied in the traditions and practices of the Roman Catholic Church. Our community, which comprises members of many faiths, strives for an openness which is "wholly directed to all that is true, all that deserves respect, all that is honest, pure, admirable, decent, virtuous, or worthy of praise" (Philippians 4:8). Thus, the university is a place where the church reflects upon itself and the world as it engages in dialogue with other religious traditions.

**St. John's is a Vincentian university,** inspired by St. Vincent de Paul's compassion and zeal for service. We strive to provide excellent education for all people, especially those lacking economic, physical, or social advantages. Community service programs combine with reflective learning to enlarge the classroom experience. Wherever possible, we devote our intellectual and physical resources to search out the causes of poverty and social injustice and to encourage solutions which are adaptable, effective, and concrete. In the Vincentian tradition, we seek to foster a worldview and to further efforts toward global harmony and development, by creating an atmosphere in which all may imbibe and embody the spirit of compassionate concern for others so characteristic of Vincent.

**St. John's is a metropolitan university.** We benefit from New York City's cultural diversity, its intellectual and artistic resources, and the unique professional educational opportunities offered by New York, Rome and other cities throughout the world where our students study and serve. With this richness comes responsibility. We seek and welcome opportunities to partner and plan with our metropolitan communities. We encourage them to use our intellectual resources and professional expertise in developing solutions that address strategic issues of mutual concern. On the local, state, national and international levels, our alumni serve as effective leaders and responsible citizens. We pledge to foster those qualities required for anticipating and responding to the educational, ethical, cultural, social, professional, and religious needs of a dynamic world.

*Mission Statement of St. John's University, New York  
Approved by the Board of Trustees, March 13, 2008*





8000 Utopia Parkway  
Queens, NY 11439  
(718) 990-2304

300 Howard Avenue  
Staten Island, NY 10301  
(718) 390-4506

[www.stjohns.edu](http://www.stjohns.edu)