



2007 INFORMATION TECHNOLOGY INTERN POSITIONS

INFORMATION TECHNOLOGY

Invision is seeking an intern for its Information Technology Department. Prospective intern should be a C.I.S. or Business Management major who is interested in the management of Information Systems, project development and implementation. **Specific duties may include:**

- Reconciliation of data between various system databases
- Data cleansing, including customer phone calls
- Assisting in development and documentation of business process flows.
- Small project management and System testing
- Assisting with other projects as needed

NETWORK AND CUSTOMER SUPPORT

Invision is seeking an intern for its Network Department. Intern will be assisting with Networking and Customer Support activities. Prospective intern should be a Computer Science major (or have some relevant experience). **Specific duties may include:**

- Researching various Networking issues
- Assisting in providing service and technical support in a "Help Desk" environment
- Supporting internal users with desktop issues
- Assisting with other projects as needed

WEB DEVELOPMENT (PROGRAMMING)

Invision is seeking an intern for its Web Development Department. Intern will be assisting with programming for Web sites and other internet/intranet based solutions. Prospective intern should be Computer Science major (or have some relevant experience) who is interested in a Programming career. **Specific duties may include:**

- Programming for websites and databases
- Assisting in architecting Internet-based solutions
- Assisting with other projects as needed

WEB DESIGN

Invision is seeking an intern for its Web Development Department. Intern will be assisting with design and production of Web sites and marketing materials. Prospective intern should be a Graphic Design major (or have some relevant experience) who is interested in a Web or Graphic Design career. **Specific duties may include:**

- Assisting in website creation
- Assisting in graphic design and production
- Assisting with other projects as needed

NOTE: Internships are available for the fall, winter and summer sessions of the 2007 school years. These are both paid and unpaid internships. In the case of unpaid internships, you must be receiving academic credit to qualify. All internships require at least 15 hours per week. If you are interested, please review our Web site completely before applying (www.invision.net). Apply by email to us at interns@invision.net. Please include a resume and cover letter. The cover letter should include answers to the following information:

- What you want to gain/learn from an internship?
- Why you are the best candidate for the internship?
- What would be your available start date and completion date?
- What days and hours will you will be available?